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HIGHER TECHNICAL INSTITUTE

COMPUTER STUDIES COURSE

PROJECT CS/031

12

USERS MANUAL

FOR THE

COMPUTERIZATION OF A

LOCAL ASSOCIATION OF THE ABSENT ABROAD PEOPLE

(APODEMOS)

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INTRODUCING APODEMOS SYSTEM

APODEMOS SYSTEM is a program for keeping track of all the functions of a local association's of the absent abroad people. It lets you use your computer and printer in order to enter member's information, relatives information, view all the information by inquiries, display or print useful printed reports and keeping track of the accounting transactions.

All you have to do is turn on the computer; make selections (if you are an authorized person) from the various functions of the system shadow type menus.

With APODEMOS SYSTEM you can :

- Keep track of all the members of the local association and his/her relatives
 - Extract those information by special inquiry options
 - Display or print useful reports based on members information -
- Keep track of all the accounting activities of the association and be able to view accounts and transactions as well as to print useful accounting reports.

This is just the beginning!!!

**** WARNING ****

Please read this manual carefully before getting started with the system (if you are not used to the idea of computers).

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NOTE

The figures that are within the manual are not counted as pages.

THANK YOU !!!

GOOD LUCK !!!
