

B1612

COMPUTER SYSTEM
On behalf of
CYPRUS COMPUTER SOCIETY

ECDL
(EUROPEAN COMPUTER DRIVING LICENSE)
MANAGEMENT SYSTEM

Higher Technical Institute
Computer Studies
DIPLOMA PROJECT

CS/226

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HIGHER TECHNICAL INSTITUTE	PROJECT NO. 3056
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1.1 Initial Investigation Activity

1.1.1 Information about ECDL

1.1.1.1 General about ECDL

ECDL stands for European Computer Driving License. ECDL is the new Europe-wide qualification that enables people to demonstrate their competence in computing skills and applications.

The ECDL syllabus is designed to cover the key concepts of computing, its practical applications and their use in the workplace and in the society in general. It consists of seven modules, each of which must be passed before the ECDL certificate is awarded. ECDL is open and available to anyone - regardless of age, education, social status, experience or background in computing in general.

ECDL was created and developed by "CEPIS" (Council of European Professional Informatics Societies) with the support and funding of European Union.

Cyprus Computer Society as a full member of CEPIS, has the authorization and the responsibility to introduce, implement and manage the ECDL in Cyprus.

1.1.1.2 Getting the ECDL Certification

To get the ECDL certification someone must pass six hands-on exams and one theory exam, of the following modules of computing:

- Basic concepts of Information Technology (theory)
- Using the computer and managing files
- Word Processing
- Spreadsheets
- Database/Filing systems
- Presentation and drawing
- Information and network Services

Those modules may be taken in any order and over any period of time - even all at once - offering maximum flexibility. When all modules are successfully completed, the ECDL certificate is issued. "ECDL Start" is awarded when candidates pass any four of the seven modules.

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APPENDICES

APPENDIX A : Organizational Structure

APPENDIX B : Documents from the existing system

B1.....	Accreditation Application Form
B2.....	ECDL sponsor Acceptance form
B3.....	Application for ECDL associates form
B4.....	Test Exception Application form
B5.....	Accreditation letter
B6.....	Inform tester letter
B7.....	Other documents

APPENDIX C : Diagrams

C1.....	Physical Diagram
C2.....	Context Diagram
C3.....	Logical Diagrams

APPENDIX D : Data Dictionary

D1.....	Data Stores
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D2.....Data Structures

D3.....Process Descriptions

D4.....Inputs Descriptions

D5.....Outputs Descriptions

APPENDIX E : Interviews