

HIGHER TECHNICAL INSTITUTE

COMPUTER STUDIES COURSE

DIPLOMA PROJECT

BUSINESS FIXED ASSETS
COMPUTER CONTROL SYSTEMS

USER MANUAL

CS/066

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INTRODUCTION

This is the User Manual for the End Product of the development of software for the Business Fixed Assets Control Systems.

The Ultimate purpose of this manual is to help the user to make the best of this package, be ready to face any troubles that may occur during the use of it and learn everything this package offers as well as get any answer to doubts that he/she may have.

The FIXED ASSETS COMPUTER CONTROL SYSTEM maintains a record for each Fixed Asset within the organization and automatically calculates depreciations at the end of each year. Depreciations may be calculated according to the following methods :

1. Straight Line Method
2. Diminishing or Reducing Balance Method
3. Sum of the Year Digits Method

These methods are defined separately for each Fixed Asset item. Depreciation methods can be changed for a Fixed Asset.

Asset Records can be divided into Categories and these Categories may be subdivided into Types (Sub-Categories). For each Category Type a different depreciation method and percentage may be defined. A General Ledger Interface Table allows the user to define the Profit and Loss and Balance Sheet account numbers. Other codes used also when interfacing with the Accounts Department are the Cash and Bank account numbers. These account numbers are used also when interfacing also with the Fixed Assets Transactions (ADDITIONS, DISPOSALS, DEPRECIATION). The Structure Chart of the system is shown in the next page of this manual (Fig. 1).

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