

EQUIPMENT INVENTORY SYSTEM

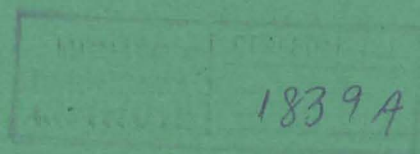
USER'S MANUAL

by

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Equipment inventory system

When microcomputers were introduced, millions of business professionals wanted to put the power of the personal computer and of software packages to use.

This program is written to replace the manual card system used for inventory equipment records. Computerising such a task offers many advantages mainly in speed processing.

The program keeps records of data concerning equipment specifications, maintenance records, repair records and spare parts records. The user can have reports of records obeying a specified condition, as well as some other facilities, such as:

- (i)Planned preventing maintenance i.e showing the items that need maintenance during a period of time. It also finds automatically the items that need maintenance during the following week and the items that should have been maintained during a time period.

- (ii)For the repairs record it reports items' repair record for repairs performed during a time period.

- (iii)For the spare parts records it displays automatically items that are below recorder level.

Organization of this manual

The equipment inventory records manual is divided into three chapters.

Chapter 1, "System and Software requirements", describes the necessary hardware and software needed to start the application.

Introduction To The Program

Chapter 2, "Getting started", explains the procedure to install the program and how to begin.

Chapter 3, "Using the program", describes the various functions of the program and explains in detail how to get the most out of it.

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