HIGHER TECHNICAL INSTITUTE
COMPUTER STUDIES COURSE

DIPLOMA PROJECT

USER MANUAL

Computer Control System for keeping a register and monitoring all people involved with Insurance Companies

CS/069

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INTRODUCTION

The COMPUTER CONTROL SYSTEM FOR KEEPING A REGISTER AND MONITORING ALL PEOPLE INVOLVED WITH INSURANCE COMPANIES is a program to be used by the Office of the Superintendent of Insurance, that will help in the work performed.

The system will assist the person responsible for keeping all the information concerning the people involved with insurance companies (Agents, Intermediaries, Lloyds brokers), by providing immediate access to the information kept by the system, and producing the reports required effortlessly.

Among others, once can succeed the following, with the use of the system :

- Store and extract information about all the people involved with insurance companies (Agents, Intermediaries, Lloyds brokers).
- Print, display or store in a file the necessary reports.

The system is very easy to use, so one does not have to spend a lot of time reading. The manual is divided in sections in such a way, so as to help the reader be able to locate the option desired quickly and easily. The manual aims to provide the information necessary, that will allow a user to get familiarized with the system and its options.

TABLE OF CONTENTS

CHAPTER 1 - SETTING UP THE SYSTEM.
1.1 REQUIREMENTS..... 1
1.2 INSTALLATION..... 2
1.3 LOGGING-IN FOR THE FIRST TIME..... 2

CHAPTER 2 - SYSTEMS FUNCTIONS.
2.1 ACCESSING THE SYSTEM OPTIONS..... 6
2.2 APPLICATION MAINTENANCE..... 8
2.2.1 APPLICATION MAINTENANCE/NEW..... 9
2.2.1.1 APPLICATION MAINTENANCE/NEW/APPLICANT REGISTERED AS AGENT..... 10
2.2.1.2 APPLICATION MAINTENANCE/NEW/APPLICANT REGISTERED AS INTERMEDIARY..... 11
2.2.1.3 APPLICATION MAINTENANCE/NEW/LLOYDS BROKER..... 12
2.2.1.3.1 APPLICATION MAINTENANCE/NEW/LLOYDS BROKER/REGISTERED AS AGENT OF LLOYDS..... 12
2.2.1.3.2 APPLICATION MAINTENANCE/NEW/LLOYDS LLOYDS BROKER/REGISTERED AS INTERMEDIARY OF LLOYDS..... 13
2.2.2 APPLICATION MAINTENANCE/MODIFY..... 14
2.2.2.1 APPLICATION MAINTENANCE/MODIFY/APPLICANT REGISTERED AS AGENT..... 15
2.2.2.1.1 APPLICATION MAINTENANCE/MODIFY/ APPLICANT REGISTERED AS AGENT/ PERSONAL DETAILS..... 16
2.2.2.1.2 APPLICATION MAINTENANCE/MODIFY/ APPLICANT REGISTERED AS AGENT/ DATE REGISTERED AS AN AGENT..... 16
2.2.2.2 APPLICATION MAINTENANCE/MODIFY/APPLICANT

REGISTERED AS INTERMEDIARY..... 16
2.2.2.2.1 APPLICATION MAINTENANCE/MODIFY/ APPLICANT REGISTERED AS INTERM./ PERSONAL DETAILS..... 17
2.2.2.2.2 APPLICATION MAINTENANCE/MODIFY/ APPLICANT REGISTERED AS INTERM./ DATE REGISTERED AS INTERMEDIARY... 18
2.2.3 APPLICATION MAINTENANCE/DELETE..... 19
2.2.3.1 APPLICATION MAINTENANCE/DELETE/APPLICANT REGISTERED AS AGENT..... 19
2.2.3.2 APPLICATION MAINTENANCE/DELETE/APPLICANT REGISTERED AS INTERMEDIARY..... 20
2.2.4 APPLICATION MAINTENANCE/FIND..... 21
2.2.4.1 APPLICATION MAINTENANCE/FIND/APPLICANT REGISTERED AS AGENT..... 21
2.2.4.2 APPLICATION MAINTENANCE/FIND/APPLICANT REGISTERED AS INTERMEDIARY..... 22
2.2.5 APPLICATION MAINTENANCE/EXIT..... 22
2.3 ENQUIRIES..... 24
2.4 REPORTS..... 27
2.5 THE UTILITIES OPTIONS..... 36
2.6 HELP..... 38

CHAPTER 3 - QUICK START..... 39

APPENDIX
I RECOVERY PROCEDURES
II SAMPLE PRINTED REPORTS